



CONSOLIDATED HUMAN RESOURCE SOLUTIONS LTD

RECRUITMENT AND STAFFING SERVICES

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JOB VACANCY: MACHINE ATTENDANT

Our client, a reputable company in the Manufacturing Industry is seeking to recruit a responsible **Production Machine Attendant** to join the team. The candidate will be responsible for operating, monitoring and maintaining the assigned machines at the production areas.

KEY RESPONSIBILITIES:

- Assist the machine operator in confirming reel sizes, grammages, and paper quality
- Report paper quality, grammage, and moisture levels to the machine operator and team leader
- Monitor temperature, pressure, paper alignment, calliper readings, and iodine tests; report any required adjustments
- Review the production plan to verify paper GSM and size, and notify the machine operator of any changes
- Feed boards into printing machines as needed
- Support periodic machine testing in line with the quality plan
- Coordinate with forklift drivers to obtain required reels and boards
- Label finished boards accurately with all relevant customer information
- Maintain cleanliness and proper condition of machines at all times
- Inspect output for machine-related errors or flaws and report anomalies
- Uphold hygiene standards throughout all stages of carton manufacturing
- Assist with cleaning and sanitization of machines and the production area
- Follow standard operating procedures and health & safety guidelines
- Minimize waste and ensure product quality aligns with job card specifications
- Adhere to safety protocols and promptly report incidents to team leaders
- Collaborate with the machine operator to meet production targets
- Comply with HACCP principles to ensure food safety across operations

MINIMUM REQUIREMENTS:

- Knowledge of safety regulations and procedures
- KCSE certificate
- High standards of personal hygiene (i.e., short hair and clean nails)
- Consistent use of protective gear and adherence to health & safety procedures
- Familiarity with high-speed machinery
- Understanding of production processes
- Strong teamwork and communication skills

HOW TO APPLY

Interested and qualified candidates should send their scanned CV's and certificates to us through: recruit@consolidatedhrsolutions.co.ke by **Saturday, 30th August 2025**

Indicating the subject as: MACHINE ATTENDANT APPLICATION

